

ORDINANCE NO. 90-02

The Town of Bayfield, Bayfield County, does ordain as follows:

Section 1- Statute Authority

Pursuant to Section 19:21 (41)(a) of Wisconsin Statutes, The Town of Bayfield Board of Supervisors, Bayfield County, Wisconsin, do hereby provide an ordinance for the destruction of obsolete public records.

Section 2- General Requirements.

Records such as statements, bills, receipts, time sheets, and similar items may be destroyed after two years.

Taped recordings of a meeting may be destroyed after 90 days from the approval of the minutes.

Other Records shall be maintained for seven years.

Journals, ledgers, maps will be kept.

The Historical Society must be notified, in writing, of any intent to destroy records 60 days prior to destruction.

Section 3- Effective

This ordinance shall take effect following passage, and posting in three public places by the Clerk.

Passed on: 21 May 1990

Vote for: 3 Against: 0

Posted at: Town Hall
Pier Restaurant
Andy's

Posted on: 22 May 1990

Chairperson: Richard C. Dale
Supervisor: Donald B. Morgan
Supervisor: Paul R. Galletta
Clerk: Jane E. Hansen